

**CORTLANDVILLE TOWN BOARD  
ORGANIZATIONAL MEETING  
JANUARY 6, 2016 - 5:00 P.M.**

***PLEDGE ALLEGIANCE TO THE FLAG***

- A. CALL THE MEETING TO ORDER**
- B. APPROVE THE MINUTES**
- C. PURCHASE ORDERS**
  - C-1 Authorize the Blanket P.O. for the Town for 2016
- D. AUTHORIZATION TO PAY THE VOUCHERS**
- E. PRIVILEGE OF THE FLOOR**
  - E-1 Steve Terwilliger
- F. REPORTS (Town Clerk)**
- G. COMMUNICATIONS**
- H. OLD BUSINESS**
- I. NEW BUSINESS**
  - I-1 Town Clerk
  - I-2 Town Attorney
  - I-3 Approve the Contracts/Agreements for 2016  
(have not received the IT Contract)
  - I-4 Review & Adopt the Town Procurement Policy for the year 2016
  - I-5 Readopt the Town Credit Card Policy for 2016
  - I-6 Authorization to re-appoint Ted Testa as Deputy Town Supervisor for a two-year term commencing January 1, 2016 and expiring December 31, 2017
  - I-7 Authorization to re-appoint John Delvecchio to the Cortlandville Planning Board for a five year term commencing January 1, 2016 and expiring December 31, 2020

- I-8 Authorization to re-appoint Lenore LeFevre to the Cortlandville Zoning Board of Appeals for a five year term commencing January 1, 2016 and expiring December 31, 2020
- I-9 Authorization to re-appoint John Folmer as Town Attorney for a two year term commencing January 1, 2016 and expiring December 31, 2017
- I-10 Authorization to designate the Cortland Standard as the official newspaper for the Town of Cortlandville for the year 2016
- I-11 Authorization to designate the following depositories for various accounts for the year 2016:  
 NBT Bank  
 Merchant & Trust Corp. Bank  
 Tompkins Trust Co.  
 First National Bank of Dryden  
 First Niagara Bank  
 Key Bank
- General Account A (Whole Town)  
 General Account B (Town Outside)  
 Town Clerk Account  
 Tax Collectors Accounts  
 Highway Account  
 Trust & Agency Account  
 Justice Account  
 Water Fund Account  
 Sewer Fund Account
- I-12 Authorize the Town Clerk to accept the Supervisor's Annual Financial Report to the New York State Comptroller 90 days after the close of the fiscal year 2015, and the Town Clerk shall publish a notice within 10 days after receipt thereof, stating that a copy is on file in the Town Clerk's office and available for public inspection and copying.
- I-13 Authorize the Town Board to audit the books and records of Town officials and employees for 2015 before January 20, 2016, as follows:
- |                          |              |
|--------------------------|--------------|
| Supervisor               | - Greg Leach |
| Town Clerk/Tax Collector | - Ted Testa  |
| Justice                  | - Ron Rocco  |
| Highway, Water & Sewer   | - John Proud |
- I-14 Authorization to accept the "Agreement of Expenditures of Highway Monies for 2016" and authorize the Supervisor, Deputy Supervisor, Councilmen, and Town Highway Superintendent to sign the Agreement.

- I-15 Authorization to approve the 2016 Salary Schedule
- I-16 Authorization to amend the Highway Department and the Water & Sewer Department Hourly Payroll Schedule in the Personnel Policy for 2016
- I-17 Authorization to re-appoint Karen Q. Snyder as Town Registrar for a two year term commencing January 1, 2016 and expiring December 31, 2017
- I-18 Receive & file the correspondence dated December 10, 2015 from NYS Office of Parks, Recreation and Historic Preservation regarding our Grant application for Route 13 Sports Tourism Facility which has not been selected for funding
- I-19 Adopt Resolution to Amend the Flexible Benefit Plan for Town Employees effective January 1, 2016
- I-20 Receive & file the correspondence dated December 6, 2015 from Jill Holl with a petition objecting to the Leonidas Group LLC proposed residential project on Starr Road
- I-21 Receive & file the correspondence dated December 22, 2015 from Walt Kalina, CHA to Kathy Wickwire, Cortlandville Planning Board regarding Leonidas Group, LLC proposed residential project on Starr Road
- I-22 Receive & file the recommendation from Cortland County Planning Department & Resolution #15-35 from the Cortland County Planning Board regarding the Aquifer Protection Permit Application of Royal Chevrolet/Cortland, Inc., 3838 NYS Route 281, & set a Public hearing date of January 20, 2016
- I-23 Receive & file the correspondence dated December 18, 2015 from NYS DOT regarding the request to lower the speed limit on McLean Road between Deerfield Heights and Cortland/Tompkins County Line
- I-24 Receive & file the correspondence dated December 23, 2015 from NYS Empire State Development regarding C'Ville Yoghurt, Inc. (Byrne Hollow Farm) Grant Public Hearing to be held January 14, 2016 at 2:30 p.m., City of Cortland, 25 Court Street

I-25 Receive & file the correspondence dated January 4, 2016 from Bruce Weber, Planning & Zoning Officer to Dan Dineen, Cortland County Planning Department regarding Retail Petroleum Sales Facility

**J. ADJOURN**