

# TOWN OF CORTLANDVILLE FEES

## ZONING:

<b>Aquifer Permit:</b>	\$ 100.00
<b>Building Permit:</b>	
<i>Residential</i>	
Pools, decks, storage, sheds:	\$ 40.00 plus \$2.00/thousand of cost
New construction:	\$ 0.30 per square foot
Additions and renovations:	\$ 0.20 per square foot
<i>Commercial</i>	
Signs:	\$ 40.00 plus \$2.00/thousand of cost
New construction:	\$ 0.30 per square foot
Additions and renovations:	\$ 0.20 per square foot
Pole type construction:	\$ 0.10 per square foot
<i>Agricultural</i>	
Zoning compliance only - no building plan review	\$ 50.00
<b>Building Demolition:</b>	
Residential Structures:	\$ 0.05 per square foot
Commercial Structures:	\$ 0.10 per square foot
<b>Conditional Permit/Site Plan:</b>	
Revision to existing approval:	\$ 100.00
Application fee:	\$ 250.00
Engineering deposit if required:	\$1,500.00
Home Occupation:	\$ 50.00
Mobile Home Site Plan:	\$ 50.00
<b>Fair/Circus Permit:</b>	
Fair Application fee:	\$ 5.00 per day plus Bond
Circus Application fee:	\$ 25.00 per day plus Bond
<b>Stormwater Review:</b>	\$ 500.00
<b>Subdivision of Land:</b>	
<i>Lot Line Adjustment</i>	\$ 50.00
<i>Re-Subdivision – Residential</i> (Over 3 lots with no streets or utilities)	
Application fee:	\$ 100.00
Engineering and legal deposit:	\$ 100.00 per original lot number
<i>Minor Subdivision – Residential</i> (4 lots or less with no street or utilities)	
Application fee:	\$ 100.00
Engineering and legal deposit:	\$ 100.00 per lot
<i>Major Subdivision – Residential</i> (4 lots or more with streets or utilities)	
Application fee:	\$ 200.00
Engineering and legal deposit:	\$2,000.00
<i>Non-Residential Subdivision</i>	
Application fee:	\$ 200.00
Engineering and legal deposit:	\$1,000.00
<b>Filing of Subdivision Map:</b>	\$ 25.00 plus \$5.00 per subdivided lot
<b>Transient Permit:</b>	
Application fee:	\$ 400.00 plus \$100.00 per day (maximum 5 days)
<b>Variance:</b>	
Residential Variance (Bulk):	\$ 10.00
Residential Variance (Use):	\$ 15.00
Commercial Variance (Bulk):	\$ 100.00
Commercial Variance (Use):	\$ 150.00

**Quarry Permit:**

10-50 cubic yards	\$ 25.00
51-100 cubic yards	\$ 50.00
101-500 cubic yards	\$ 100.00
501-1,000 cubic yards	\$ 250.00
Over 1,000 cubic yards	\$ 500.00

**Fire Safety Inspections:****Assembly Occupancies\***

0 to 99 occupants	\$ 50.00
100 to 999 occupants	\$ 100.00
Over 1000 occupants	\$ 200.00

\* Churches (Total seating – primary services meeting room)

\* Restaurants (Total allowed patrons)

**Business Occupancies\*\***

Up to 999 Sq. Ft.	\$ 60.00
1,000 to 4,999 Sq. Ft.	\$ 90.00
5,000 to 9,999 Sq. Ft.	\$ 120.00
10,000 to 49,999 Sq. Ft.	\$ 180.00
Over 50,000 Sq. Ft.	\$ 240.00

\*\*Multi-building businesses on the same lot – Fees will be calculated using the square footage of all buildings combined.

**Multi-Family Occupancies\*\*\* – if allowed to do unit inspections**

3 to 12 Units	\$ 16.00/unit
13 to 59 Units	\$ 14.00/unit
Over 60 Units	\$ 12.00/unit

**Multi-Family Occupancies\*\*\* – if not allowed access to all units**

Same schedule as business occupancies above – calculated by square footage of all floors/all buildings. Only public/common areas to be inspected.

\*\*\*To be determined by property owner and/or tenant and filed with Town records.

**Operating Permits:**

a. Manufacturing / Storage Hazardous Materials	\$200.00 initial application \$ 50.00 renewal plus inspection fee
b. Hazardous Processes (dust generation, etc.)	\$200.00 initial application \$ 50.00 renewal plus inspection fee
c. Pyrotechnic devices / assembly occupancies	\$250.00 each event plus inspection fee
d. Public assembly with over 100 occupants	\$100.00 initial application \$ 25.00 renewal plus inspection fee
e. Other hazardous structures / processes	\$ Set by Board

**RACING & WAGERING FEES:**

Bell Jar License:	\$ 25.00 per calendar year
Bingo License:	\$ 18.75 per occasion
Games of Chance License:	\$ 25.00 per calendar year
Raffle License:	\$ 25.00 per calendar year

**MISCELLANEOUS FEES:**

Dishonored Check:	\$ 20.00
Freedom of Information (FOIL):	\$ 0.25 per page
Handicap Parking Permit:	No Charge
In Lieu of Tax:	Per IDA schedule
Marriage License:	\$ 40.00
Postage First Class:	Current USPS fee, charge by weight

**CODE BOOKS/PAMPHLETS/MAPS:**

Complete Town of Cortlandville Code Book:	\$ 125.00
Aquifer Map:	\$ 2.00
Aquifer Pamphlet:	\$ 1.00
Business District Design Specifications:	\$ 10.00
Cortland County Map:	\$ 0.50
Design & Development Guidelines:	\$ 5.00
1978 Development Plan Booklet with Maps:	\$ 18.00
Highway Code:	\$ 10.00
Land Use & Aquifer Protection Plan:	\$ 25.00
NYS Uniform Fire Prevention Code:	\$ 5.00
Subdivision Code:	\$ 5.00
Water & Sewer Code:	\$ 10.00
Zoning Law Book:	\$ 15.00
Zoning Map:	\$ 8.00

**CONSERVATION FEES:**

Ask Issuing Agent or check Hunting & Trapping Regulation Guide

**DOG FEES:**

Altered dog license fee:	\$ 10.00
Altered dog surcharge:	\$ 1.00 mandated by NYS for Animal Population Control
Unaltered dog license fee:	\$ 19.00
Unaltered dog surcharge:	\$ 3.00 mandated by NYS for Animal Population Control
Replacement tag fee:	\$ 4.00 each tag
Specialty tag fee:	\$ 4.00 each tag
Renewal late fee:	\$ 5.00 each dog, each month
Unlicensed dog fee:	\$ 5.00 each dog
Enumeration fee:	\$ 5.00 each dog
Purebred license fee:	\$ 45.00 3 to 10 dogs
Purebred license fee:	\$ 90.00 11 to 18 dogs
Purebred license fee:	\$ 180.00 19+ dogs

***Dog Impoundment:***

1 <sup>st</sup> Impoundment within one year:	\$ 30.00 plus \$10.00 each additional day
2 <sup>nd</sup> Impoundment within one year:	\$ 50.00 plus \$10.00 each additional day
3 <sup>rd</sup> Impoundment within one year:	\$ 70.00 plus \$10.00 each additional day

**VITAL RECORDS:**

Certified Copy of Birth, Death and Marriage	\$ 10.00
Genealogy	\$ 22.00

**PARK RESERVATION FEES (per day):**

Fewer than 100 people	\$ 50.00
Over 100 people	\$ 75.00
All day tournaments	\$ 75.00 plus \$100.00 deposit
Use of additional electric panel	\$ 20.00
Clean-up help from the Town after use	\$ 50.00/hr.

\*Park reservation forms and rules may be obtained from the Town Highway Department, Town Clerk's office, and online at [www.cortlandville.org](http://www.cortlandville.org).

**DATE ADOPTED: May 1, 2002**  
**EFFECTIVE DATE: May 2, 2002**

**REVISED: December 30, 2010**  
**REVISED: December 3, 2014**